

BODY PARAGRAPHS ROUGH DRAFTS RUBRIC

*Each paragraph will be submitted separately.

This rough draft is: ☐ Body 1 ☐ Body 2 ☐ Body 3

Name: _____ 7th Period teacher: _____

		Points Possible	Earned
Format:	The paper is typed, in Times New Roman, 12 point font	0.5	
	Paragraph is indented no more than one “tab-button” space. (You should NOT have used the space bar to get the paper to indent; find “tab” on the left side of your keyboard and use that to indent.)	0.5	
	Proper headING in upper left hand corner (your name, teacher’s name, class + period, date due)	0.5	
	Proper headER in upper right hand corner (student’s last name + page number). (You should NOT have manually typed in the page number; you need to use the “header/footer” tool under Word’s “Insert” tab.)	0.5	
	Text is evenly double-spaced throughout the entire paper.	0.5	
	Contains minimum amount of required sentences. (Body paragraphs should have minimum of 8-10 sentences each).	0.5	
Spelling & Punctuation:	There are less than 2 spelling errors in the entire paragraph.	0.5	
	There are less than 2 punctuation errors in the entire paragraph.	0.5	
	<i>**More than 2 errors in either of these areas will highly detract from overall quality of your paper. They may affect the reader’s reading experience by making it difficult to understand, or frustrating to stop and figure it out. You should be able to catch most (if not all) of your own spelling and punctuation errors by using Microsoft Word Processor’s tools (paying attention to the red and green squiggly lines that appear when you’re typing) and also by using your peer editor for assistance.</i>		
Grammar and Sentencing:	All sentences are complete (no fragments).	0.5	
	Sentences were grade-appropriate, incorporating a mixture of simple and complex sentencing.	0.5	
	There is no awkward wording or unclear meanings throughout the paragraph.	0.5	
Content & Support:	Subtopic Detail #1 was discussed completely & contained research-based information.	0.5	
	Subtopic Detail #2 was discussed completely & contained research-based information.	0.5	
	Subtopic Detail #3 was discussed completely & contained research-based information.	0.5	
	Enough support was provided throughout the paragraph for all research-based information that was summarized, paraphrased or quoted. (The student included his/her own interpretation, elaboration and/or explanation before or after each piece of research-based information.	0.5	
		x2 for Soc. St. grade	
Paragraph Structure & Transitions	Paragraph began with a topic sentence introducing the subtopic focus.	0.5	
	Transitional words were used to introduce each new subtopic detail (#1, 2 and 3).	0.5	
	A summary sentence was used at the end of the paragraph to summarize the paragraph and to transition into/make a connection to the next section of the paper coming up.	0.5	
Submission	*Original draft (handwritten or typed) of this section is stapled on the backside of typed rough draft. Editing marks can be seen on the original draft and corrections appeared to have been made to the typed version before submission for a grade.	1	
	Submitted late?	-5 pts	
	Total:	10	